



**Instructional Continuity Plan
For Site-Based Schools**

Board Adopted: JULY 1, 2025

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Instructional Continuity Plan

For WISH Community TK-8 and WISH Academy 9-12

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INTRODUCTION

Pursuant to Senate Bill 153 and California Education Code section 32282, subdivision (a)(3)(A), WISH Community TK-8 and WISH Academy 9-12 ("WISH Schools" or "Charter Schools") adopt the following Instructional Continuity Plan ("ICP") to establish communication with students and their families and provide instruction to students when in-person instruction is disrupted due to a qualifying emergency or a natural disaster pursuant to California Education Code 41422 and 43692(a) and it materially reduces the Charter Schools' average daily attendance ("Emergency Event").

The Instructional Continuity Plan ("ICP") states how WISH Schools will:

1. Establish communication with students and families not later than five (5) calendar days of an Emergency Event that disrupts in-person education, with the goal being to establish two-way communication and to identify and provide students with social-emotional, mental health, and academic supports; and
2. Establish access to alternative in-person instruction, remote instruction, or a hybrid model no more than ten (10) instructional days after an Emergency Event disrupts in-person education.

DEFINITIONS

"Remote Learning" means instruction in which the student and certificated teacher are in different locations and instruction shall be aligned with traditional independent study per Education Code 51745-51747.5. Instructional time shall be based on the time value of the learning tasks and assignments delegated by the teacher.

"In-person instruction" means instruction under the immediate physical supervision and control of a certificated employee of the Charter Schools while engaged in educational activities required of the student.

"Two-way communication" may include phone calls, email, or instant messaging through WISH Schools' communication portal.

"Emergency or natural disaster" may include wildfires, earthquakes, severe weather, floods, landslides, tsunamis, pandemic, infectious disease outbreaks, chemical/hazardous materials spill or threat, etc.

STUDENT AND FAMILY ENGAGEMENT

To provide consistency during an Emergency Event, WISH Schools' primary mode of communication shall be through our website- wishcharter.org. This platform provides a secure environment to communicate with each student and their parent/guardian through announcements, postings, flyers, and embedded documents.

In addition to the primary portal, teachers will communicate with parents/guardians on a regular basis through traditional communication channels (phone calls, online classroom postings, video conferencing platforms, etc.) regarding each student's academic progress, attendance/participation, behavior, and social-emotional well-being.

Initial Notification

WISH Schools shall engage students and families as soon as practicable following an Emergency Event that disrupts in-person learning. The initial communication establishing two-way communication with students and their families shall occur no later than five (5) calendar days following an Emergency Event. This communication shall:

- Notify students and families that in-person instruction will be disrupted as a result of the emergency or natural disaster;
- Provide students and families with a status update, based on the most up-to-date and credible sources available, on the nature and extent of the emergency or natural disaster;
- Inform the WISH Schools community of the methods the schools will use to

communicate with students and families while in-person instruction is disrupted.

- Request that students and families check in and report their physical well-being, as well as any immediate social-emotional, mental health, and academic needs.
- Provide support for students' social-emotional, mental health, and academic needs by using internal resources to the extent available, and by referring families to any community-based or emergency-focused resources and services providers that may be available.

Remote Instruction

WISH Schools shall provide access to in-person or remote instruction as soon as practicable, but no more than ten (10) instructional days following the Emergency Event, which includes:

- If in-person instruction is not feasible, WISH Schools will provide remote instruction pursuant to the schools' Independent Study Policy and procedures.
- Remote instruction will be provided through synchronous and asynchronous learning opportunities appropriate for each grade level (TK-8 and 9-12);
- All remote instruction will meet or exceed the minimum instructional time requirements for both elementary (TK-8) and secondary (9-12) grade levels.

Communication

WISH Schools will communicate in the following ways:

- Primary Portal: wishcharter.org
- Secondary Methods: Email, phone calls, text messaging
- Emergency Broadcasting: Local television and radio stations if needed
- Community Postings: Flyers at local community centers and libraries if power/internet is disrupted

TECHNOLOGY

WISH Schools will ensure equitable access to technology for all students during remote learning periods:

Device Distribution

- TK-8 Students: Age-appropriate devices will be distributed to students who need them
- 9-12 Students: Laptops/tablets will be available for checkout
- Technical Support: Remote and on-site technical assistance will be provided

Internet Access

- WISH Schools will identify students without reliable internet access
- Mobile hotspots will be distributed to families in need
- Partnerships with local internet service providers for discounted access
- Alternative learning packets for students without any internet access

Platform Access

- All students will receive login credentials for the schools' learning management system
 - Training materials and tutorials will be provided for students and families
 - Multiple platform options to accommodate different technological capabilities
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INSTRUCTION AND ASSESSMENT

Independent Study Agreements

Remote instruction will follow California's Independent Study requirements with written agreements outlining:

- Learning objectives and assignments
- Methods of study supervision
- Evaluation methods and reporting timelines
- Maximum time allowed between assignment and completion

Course Content

For WISH Community TK-8:

- Standards-based instruction aligned with the TK-8 curriculum
- Age-appropriate digital learning activities
- Hands-on learning kits for essential science and math concepts
- Reading intervention supports for K-2 students

For WISH Academy 9-12:

- College-preparatory coursework continuation
- Advanced Placement (AP) course support
- Career Technical Education (CTE) program adaptations
- Graduation requirement tracking and support

Assessments

- Formative assessments will be conducted regularly through digital platforms
- Summative assessments will be adapted for remote delivery
- State testing accommodations will follow CDE guidance

- Portfolio-based assessment options for hands-on subjects

Academic Support

- Virtual tutoring and office hours
 - Small group intervention sessions
 - Individualized learning plans for struggling students
 - Accelerated learning opportunities for advanced students
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EQUITABLE ACCESS

Students with Disabilities

WISH Schools shall provide and maintain all accommodations and services in accordance with the emergency alternative plan outlined within each student's IEP and Section 504 Plan.

- IEP Services: The Director of Services will oversee the implementation of each student's IEP within the remote learning environment. The direct line to our special services department is 310-642-9474 ext. 105.
- Section 504 Plans: The Section 504 Coordinator will ensure all accommodations are maintained
- Related Services: Speech therapy, occupational therapy, and counseling services will continue via teletherapy when appropriate
- Contact Information: All inquiries should be directed to the Director of Services at 310-642-9474 ext. 105

English Learners

All English Learner (EL) students will receive English Language Development (ELD) support while enrolled in remote learning:

- Designated ELD: Structured lessons targeting language development skills
- Integrated ELD: Language support across all content areas
- Multilingual Resources: Materials and support in students' home languages
- Family Engagement: Translated communications and bilingual family liaison support
- Contact Information: The assistant principal at each school can be contacted for guidance through the next steps

Foster Students and Students Experiencing Homelessness

WISH Schools will provide additional support for vulnerable student populations:

- Immediate Needs Assessment: Food, shelter, and technology access

- Academic Continuity: Flexible scheduling and individualized support
- Mental Health Services: Priority access to counseling and social services
- Transportation: Assistance accessing learning centers or technology distribution sites

Mental Health Needs

WISH Schools recognize the importance of supporting student mental health during emergencies:

- School Counselors: Available via phone, video calls, and email
 - Crisis Intervention: 24/7 crisis hotline numbers will be provided to families to ensure immediate access to necessary services
 - Social-Emotional Learning: Integrated into all remote learning activities
 - Community Resources: Partnerships with local mental health providers
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ADDITIONAL SUPPORT SERVICES

Meals

If meal service is disrupted at WISH Schools, meals will be provided through:

- Grab-and-Go Meals: Distribution at school sites and community locations
- Home Delivery: For families unable to access distribution sites
- Weekend Food Packs: Extended meal support for students in need
- Partnership Coordination: Working with local food banks and community organizations

Alternative Sources of Electricity & Internet

If power and internet are lost in affected areas, WISH Schools will:

- Contract with mobile electricity and internet providers
- Establish learning centers at alternate locations with power and connectivity
- Provide generator access for critical technology needs
- Coordinate with local emergency services for infrastructure support

After School Care

If after-school care is interrupted, WISH Schools will establish:

- Virtual Programming: Online enrichment and homework support will be established, posted on the website, and shared with students and families
- Extended Learning Hours: Flexible scheduling for working families will be provided
- Community Partnerships: Coordination with local youth organizations will be established and shared with the families on our website

- Emergency Childcare: Referrals to emergency childcare providers will be sought out and shared with families
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PROFESSIONAL LEARNING

WISH Schools will provide ongoing professional development to ensure effective remote instruction:

Teacher Training

- Technology Platforms: Training on learning management systems and video conferencing will be conducted in person if possible, and online through conferencing platforms and shared links, and videos
- Remote Pedagogy: Best practices for online instruction and student engagement will be established and shared with faculty, staff, and parents
- Assessment Strategies: Effective methods for remote assessment and feedback will be utilized and implemented, including the use of AI detection software and GoGuardian
- Equity and Access: Supporting diverse learners in remote environments will continue to ensure that all of our students can thrive

Ongoing Support

- Instructional Coaching: Virtual coaching and mentoring for teachers will be provided to ensure continuity
 - Collaborative Planning: Grade-level and department team meetings will plan according to their growth and development cycle
 - Resource Sharing: Access to digital curriculum and instructional materials will be provided to each faculty, staff, and student member to ensure full access to the curriculum and instructional resources.
 - Professional Learning Communities: Continued collaboration and professional growth will ensue online according to our PD Cycle guidelines for the school year.
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RETURN TO IN-PERSON LEARNING

WISH Schools will develop clear protocols for transitioning back to in-person instruction:

Safety Protocols

- Health Screening: Temperature checks and health questionnaires as needed
- Facility Preparation: Deep cleaning and safety modifications will be conducted as needed
- Social Distancing: Classroom and common area modifications as needed
- Communication: Clear guidance to families about return procedures will be distributed

through email and posted on the website

Academic Transition

- Learning Assessment: Evaluation of student academic progress during remote learning will continue at all three tiers to ensure progress at an appropriate pace for the age and grade level using Educational Software Platforms with formative and summative assessment measures.
- Remediation Planning: Targeted support for learning gaps will be provided based on parent/teacher communication and student assessments
- Social-Emotional Support: Transition counseling and adjustment support will be provided based on teacher and counselor recommendations
- Gradual Return Options: Hybrid models, will be provided if needed, for a smooth transition back to in person learning

Family Engagement

- Orientation Sessions: Information meetings for families about return procedures will be sent through email and posted on the website
- Feedback Collection: Input from families about remote learning experiences will be collected and results will be shared with the WCA Leadership team, WCA, and Board Members
- Continued Communication: Ongoing updates about school operations and safety measures will persist through WCA meetings, WCA Leadership meetings, and at Board meetings.

Contact Information:

WISH Community TK-8:

Address: 6550 W. 80th St., Los Angeles, CA 90045

Phone: 310-642-9474

Email: wishesoffice@wishcharter.org and wishmsoffice@wishcharter.org

WISH Academy 9-12:

Address: 7400 W. Manchester, Los Angeles, CA 90045

Phone: 310-743-6990

Email: wishhsoffice@wishcharter.org

Emergency Contact:

24-Hour Emergency Line: 714-756-0591

This plan will be reviewed annually and updated as needed to ensure continued effectiveness and compliance with state requirements.

